

**BORDEAUX INTERNATIONAL SCHOOL**  
**NEWSLETTER / BULLETIN D'INFORMATION - N° 2 - OCT 2009**  
**1st Term 2009 – 2010**

**ACCREDITATION (1) - STAFF TRAINING**

The staff training day on Friday, 2 October was very fruitful because it allowed all the staff (teaching and administrative) to work together on the writing and/or the revision of documents essential to the Accreditation process. STEP 1 (collection of documents) is almost finished. At the end, all the documents will be accessible to everybody at BIS on our web site. The Accreditation process consists of representatives of the CIS (Council of International Schools) coming to the school (May 2010) in order to validate the school's self-evaluation of all its educational and administrative practices and procedures.

**ACCREDITATION (2) – SURVEY**

One of the first stages of this self-evaluation involves organizing a survey amongst the BIS community: parents, students (present and former), staff and administrators. It is essential that this survey is carried out and we will arrange for easy access to the survey particularly so that **all parents** are able to participate. This survey is accessible through the internet on the web site of the Research Centre of Endicott College (USA). The address is : **www.endicottresearchcenter.net** and the access code for parents is : CP123456. This survey consists of about hundred questions with multiple choices answers and only takes about 15 to 20 minutes to complete. **We should be extremely grateful if you could participate in the survey before Wednesday, 14 October and let us know when you have completed it (either by leaving a message with one of the teachers/secretaries or by email).** Thank you in advance for your participation and cooperation.

**ACCREDITATION (3)**

Reminder: Friday, 23 October (last day of school before half term) there will be no classes as the day will be dedicated to a second staff training day allowing for the coordination of STEP 2 of the Accreditation, called the “Descriptive Profile”. For STEP 3, the actual self-assessment process, we will no doubt need to call upon your help and contribution.

**CLASS PHOTOS**

This will take place on Thursday, 8 October in the morning : group photos for all pupils, and portraits of siblings. The photos will then be sold in November through the intermediary of the parent-class representatives.

**TEMPORARY REPLACEMENT**

Due to an operation I have to undergo this week, I will be unable to teach my lessons in October. Mrs Nicole Earnshaw (a very experienced French teacher - new to the school) will replace me for my IGCSE classes and Mr Zeneli (with whom I normally share my classes) will teach my A Level group as well as his. For the administrative part of my job, I will be able to stay in close contact with the school during my convalescence thanks to Internet.

**PARENT GROUP REPRESENTATIVES**

You will find attached a list of the parent group representatives for every class.

Kind regards.

Christine Cussac  
Directrice  
05.10.09